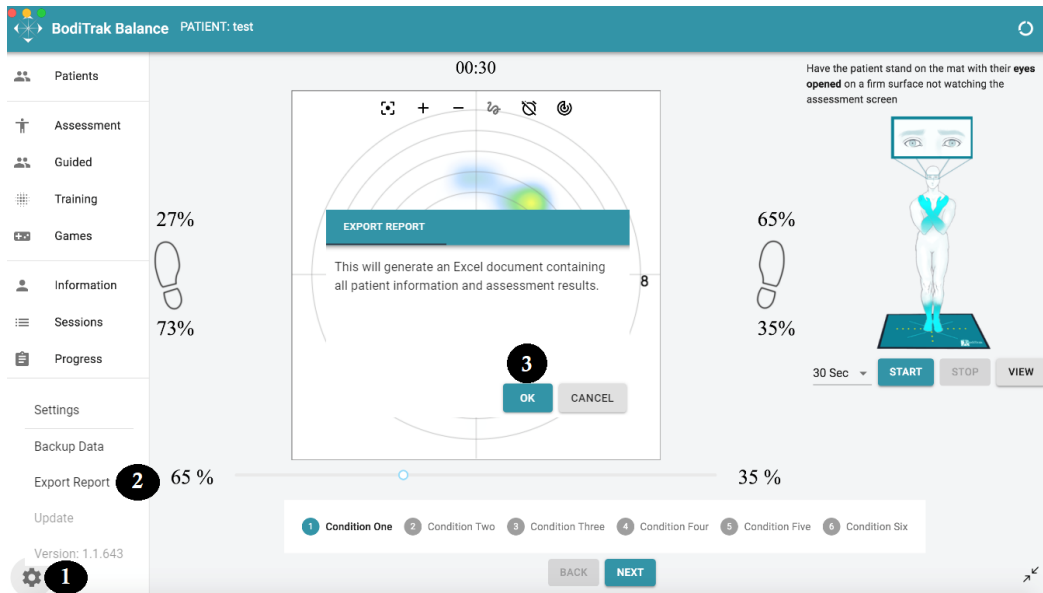# How to Export All Patient Data to Excel

➢ Exporting All Patient Data to an Excel Report

- **On any of the three available platforms (Windows/Mac/iOS)**
    1. Click/Tap on the settings icon ⚙
    2. Click/Tap on "Export Report"
    3. Click/Tap on "OK"

- **After clicking "OK" on Windows**
    1. Select location to save PDF file to
    2. Give the PDF file a name
    3. Click on "Save"
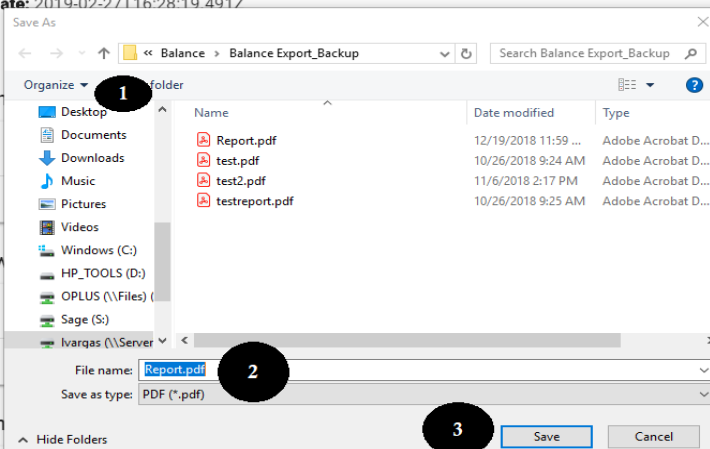
- **After clicking "OK" on Mac**
    1. Select location to save PDF file to
    2. Give the PDF file a name
    3. Click on "Save"

Save As: Report.pdf ①

Tags:

Where: 📁 Documents ②

Cancel   Save ③
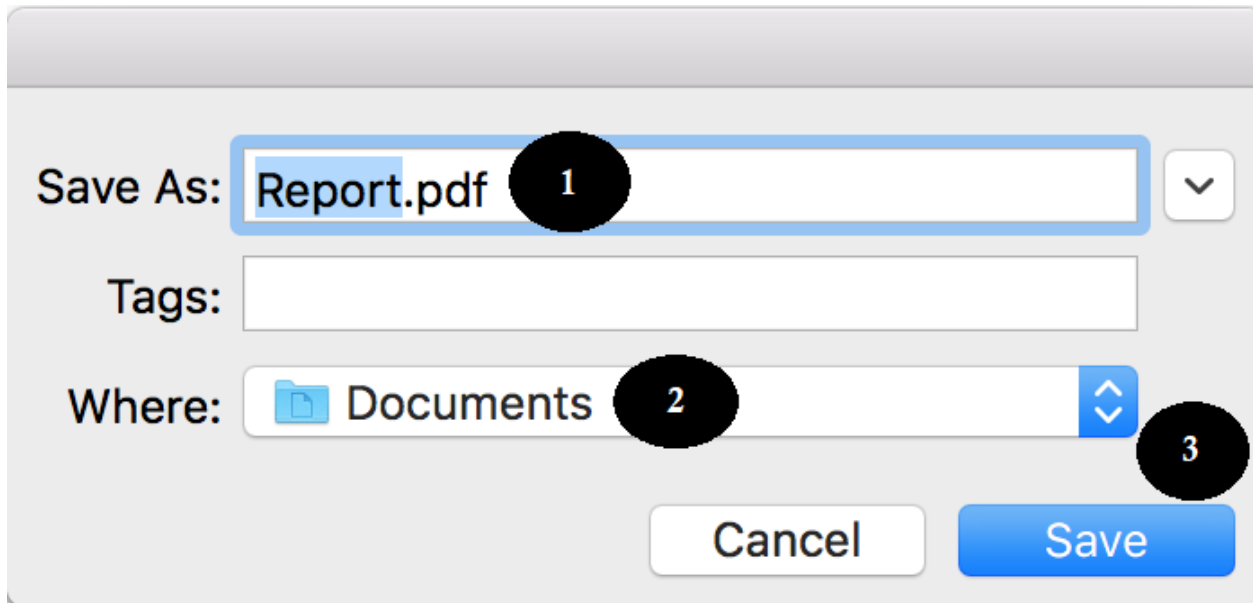
- **After clicking/tapping "OK" on iOS**
    1. Tap on "Save to Files"
    2. Select the location to save PDF file to
    3. Tap on "Add"

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AirDrop. Share instantly with people nearby. If they turn on AirDrop from Control Center on iOS or from Finder on the Mac, you'll see their names here. Just tap to share.

Message   Mail   Add to Notes   Open in Books   C

Copy   Print   Save to Files ①   More

Item will be added to "Pages" on "On My Ipad."

Cancel   ③ Add

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②

GarageBand

Keynote

Numbers

Pages

iCloud Drive